



OTTAWA STEWARDSHIP COUNCIL PROJECT PROPOSAL AND FUNDING APPLICATION

Introduction

The Ottawa Stewardship Council (OSC) is an initiative of the Ontario Ministry of Natural Resources and is mandated to assist environmental groups, community associations, and other groups in Ottawa to develop projects that advance the vision and goals of the Council as outlined below.

A maximum of \$3,000.00 per project will be allocated. Successful applicants must sign an agreement with OSC to utilize funds for the stated purpose and to use the OSC name and logo on appropriate literature, signage, etc. Applicants must also be prepared to submit supplier quotes that support the funding request, and copies of all relevant invoices.

To qualify for funding consideration, a project must advance a minimum of three of the OSC goals.

OSC Vision

A community of individuals and organizations working in unison to ensure a sustainable environment in the City of Ottawa.

OSC Goals

- 1. To facilitate programs for landowners and residents, assisting them in protecting, restoring, enhancing and managing land in a sustainable manner.*
- 2. To promote educational opportunities relating to environmental stewardship through initiatives such as demonstration models, tours, lectures, etc.*
- 3. To act strategically in terms of the Ottawa area landscape in identifying additional needs in services, knowledge and programs related to environmental stewardship.*
- 4. To involve, network with and solicit support from a diverse base of the Ottawa area community including: individuals, groups, organizations and agencies.*
- 5. To encourage creative alternatives and/or Best Management Practices whenever possible to non-sustainable environmental practices by agencies or landowners.*
- 6. To assist in developing programs which encourage people to set objectives for their properties and to achieve those objectives.*

OSC Priority Theme Areas

(Note: Not listed in order, priority to any respective theme may vary from year to year, please visit our website for a list of priority theme areas.)

- Forestry and Woodlots
- Fish and Wildlife
- Soil and Water
- Agriculture
- Education
- Wetlands

Criteria for funding approval --

- ✓ The funding application must be from a non-profit, non-governmental group based in the City of Ottawa or serving the Ottawa Community.
- ✓ One proposal per group will be approved annually.
- ✓ The proposal must link to at least one of the OSC priority theme areas and at least three of the OSC goals (see above).
- ✓ The proposal must be oriented towards **on-the-ground** projects (i.e. not only a study or pamphlet development) such as stream restoration, park naturalization, strategic shade tree planting, path creation/maintenance, interpretive, etc.
- ✓ The proposal must involve a partnership with the OSC and provide a visibility and recognition plan for partners.
- ✓ Leveraged contributions from third parties will be considered as part of the OSC funding decision process.
- ✓ The application must clearly identify the demographic and geographic community targets. Preference will be given to projects targeting youth and rural landowners.
- ✓ Proposed projects must include an education/awareness-raising component.
- ✓ Applications must be received a **minimum of sixty (60) days** in advance of the commencement of the project to allow sufficient time for Council consideration and for notification to applicants. **Note:** Council meets the last Tuesday of each month to make funding decisions, with the exception of June, July and August.

**PROJECT PROPOSAL - FUNDING APPLICATION
SOUMISSION DE PROJET – DEMANDE D’AIDE FINANCIÈRE**

| | |
|--|--------|
| Project Name / nom du projet: | |
| Submitted by (Organization) / requérant (organisme): | |
| Charitable registration number, if applicable / numéro d’enregistrement de l’organisme à but non lucratif (si pertinent): | |
| Contact Person (Name, position) / personne resource (nom, fonction): | |
| Address and Postal Code / adresse et code postal | |
| Telephone / telephone | () |
| Fax / télécopieur | () |
| E-mail / courriel | |
| Date Submitted / soumission présentée le: | |
| Start date of project / début du projet | |
| Completion date of project / fin du projet | |

Project description, including number of persons involved in the project (including geographic and demographic focus) / description du projet ainsi que le nombre de personnes impliquées (incluant le point central géographique et démographique):

Additional information attached / renseignements supplémentaires ci-joints:

Yes / oui

No / non

Project Focus is primarily (check one only):

| Themes | Forestry & Woodlots | Fish & Wildlife | Soil & Water | Agriculture | Education | Wetlands |
|-----------|---------------------|-----------------|--------------|-------------|-----------|----------|
| Check one | | | | | | |

In this table, describe if / how your project will:

| | Ottawa Stewardship Goals | No | Yes | If yes, describe how... |
|----------|---|-----------|------------|------------------------------|
| 1 | <i>facilitate programs for landowners and residents, assisting them in protecting, restoring, enhancing and managing land in a sustainable manner</i> | | | |
| 2 | <i>promote educational opportunities relating to environmental stewardship through initiatives such as demonstration models, tours, lectures, etc.</i> | | | |
| 3 | <i>act strategically in terms of the Ottawa area landscape in identifying additional needs in services, knowledge and programs related to environmental stewardship</i> | | | Identify which Ottawa areas: |
| 4 | <i>involve, network with and solicit support from a diverse base of the Ottawa area community including: individuals, groups, organizations and agencies</i> | | | Identify the communities: |
| 5 | <i>encourage creative alternatives and/or Best Management Practices whenever possible to non-sustainable environmental practices by agencies or landowners</i> | | | |
| 6 | <i>assist in developing programs which encourage people to set objectives for their properties and to achieve those objectives</i> | | | |

Who/what will benefit from this project? / Qui/quoi bénéficiera de ce projet?

Project budget outline (attach as required) / profil budgétaire du projet (pièces ci-jointes si nécessaires):

| Line Item | Dollar cost |
|-----------|-------------|
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Financial support requested of OSC and how the funds will be directed / aide financière demandée du CIEO et comment les fonds seront dépensés:

Other support requested and source(s) / autre aide demandée et origine(s):

| Source/Organization | Amount \$ | Received \$ | Application Submitted/Date response expected |
|---------------------|-----------|-------------|--|
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If your project requires municipal/provincial/federal government approval(s), please provide relevant details / si votre projet exige des approbations des gouvernements municipaux, provinciaux et/ou fédéral, veuillez fournir les détails appropriés:

List other projects you/your organization have developed, implemented or have been directly involved in through a partnership.

Additional comments (attach as required) / commentaires additionels (pièces ci-jointes si nécessaires):

Visibility and recognition plan for partners such as the Ottawa Stewardship Council / Plan de visibilité et de reconnaissance pour les partenaires tel le Conseil de l'intendance environnementale d'Ottawa:

In the OSC funding decision process, the proposal's criteria will be weighted and proposals may be ranked against others / les critères seront pondérés et les soumissions pourraient être comparées avec d'autres. For more information, please contact our Stewardship Coordinator at (613) 692-0014 or joff.cote@ontario.ca



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| | | |
|--|--|--|
| Date received / soumission reçue le: | Dd/mm/yyyy | |
| Circle one: | APPROVED / approbation du projet: | NOT APPROVED / rejet du projet: |
| | | |
| Signature of Chair / signature du président | | Date |

Rationale / raisons:

Revision date: October 2005